

FACILITIES

USD 439 has made many modifications to our facilities and procedures to ensure the safety of all staff and students.

Building Hours

To ensure that proper screening and social distancing can occur, building doors will not be open until 7:55. We ask that parents wait until each building is open before dropping off their student(s).

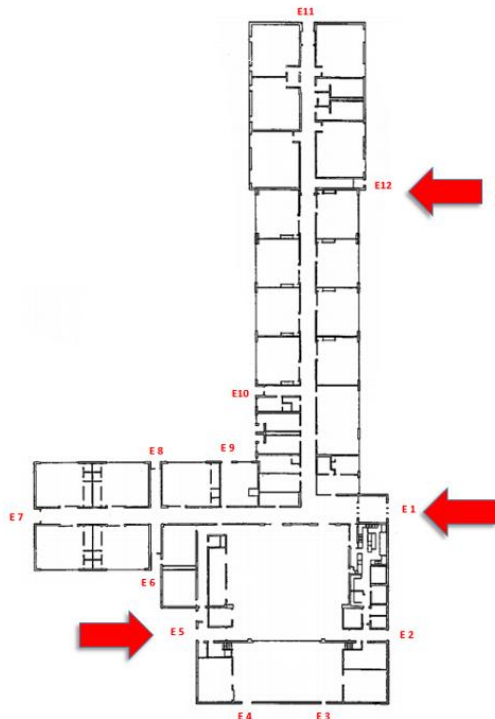
Building Access

Every person, adult or youth, that must be screened prior to entering the buildings for the first time each day. Entrances to the building will be limited.

Grade School available entrance doors-

Before 8:10-

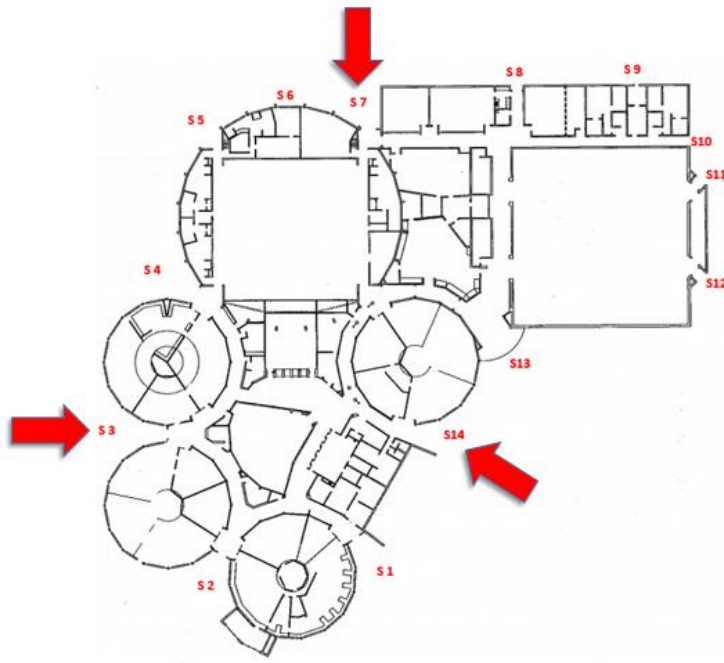
- * front door (E1)-Students or staff
- *drop off lane door (E5) -Students or staff
- *between the 4th and 5th grade classrooms (E12)-Staff only



Jr. High/High School available entrance doors-

Before 8:10-

- *Main Entrance (S1)
- *Glass doors by the old gym (S7)
- *Lunchroom/Handicapped Access (S3)



Clear Barrier/Sneeze Guard

- Clear barriers or “sneeze guards” will be in place for Secretaries, Lunch Clerk, Lunch Servers.
- Teachers will also have access to face shields that could be used in conjunction with their mask when working in close proximity to students.

Handwashing

Handwashing for 20 seconds or more is the preferred method for cleaning and sanitizing, and it is an important part of reducing the spread of disease.

- Sanitizer or disinfectant wipes are required to be used upon entering the building.
- Handwashing or hand sanitizer is required to be used hourly by students and staff.

- All students and staff will wash hands before coming to lunch.
- Hand sanitizer will be available in multiple locations throughout the school/building to encourage frequent use.
- Each classroom will have hand sanitizer to use as needed throughout the day.
- Signs encouraging frequent hand-washing and/or use of hand sanitizer will be placed strategically around the building.

Social Distancing Markers

- Social distancing markers will be in all common areas including hallways, lunchroom and commons area.
- Markers will be on sidewalks to indicate space needed for social distancing as morning screenings occur.

Ventilation

- HVAC unit filters will be changed frequently and comply with HEPA standards.
- Opening available windows to increase ventilation will be considered when weather conditions are favorable.

Modifying the Use of Spaces

- Secondary library has been moved to the conference room and walls removed to allow for the creation of a larger commons area to promote social distancing.

Building Water Systems

- Drinking fountains will not be used except for refilling water bottles.
- Students and staff are encouraged to bring water bottles to have throughout the day (must be school friendly)

Cleaning Protocols

- In conjunction with increased custodial cleaning procedures, teachers will be responsible for sanitizing their room during the school days and should prioritize high-touch areas, such as door handles, handrails, counters and surfaces, tables, chairs, desks, computer keyboards, work stations, etc.

- Students also have a responsibility to keep their areas cleaned and sanitized.
- Regular sanitizing of common spaces will be assigned to support staff throughout the day. Common spaces are spaces used by different cohort groups, such as main office, health offices, cafeteria, bathrooms, etc.
- All staff will be properly trained on cleaning and disinfecting techniques.

Lockers

- Lockers are high touch-point areas and will not be utilized.

Playground equipment

- Students will wash hands or sanitize before and after going to recess.
- The playground will be divided into sections and each cohort group (i.e. 5th/6th) will only use that section for the week. Cohort groups will rotate sections weekly.
- Students will not be allowed to bring equipment from home.
- School equipment will be sanitized regularly.

Building Access to Outside Groups or Individuals

- Allowing outside groups to use school facilities can increase risk to students and staff.
- Limited use from outside groups will be granted by building Administration and Athletic director.

Outside Contractors and Vendors

In many cases, having outside contractors and vendors come into school buildings is unavoidable.

- Before a contractor or vendor comes on-site a health screening will be required.
- A log of the persons that enter the building, with time and date, as well as the locations in the building will be maintained.